



Dec 19, 2024

CM Committee Meeting Minutes

ITEMS FOR DISCUSSION

Take a moment to introduce each member of the committee.

- Attendees:
 - Kellie Jaenicke
 - Brianna Navarro
 - Robert Dahn
 - Darin Stephans
 - Jeff Cook
 - Julie Hamon
 - Sara Meilandt
 - Nichole Brockwell
 - Rob Price

- Committee leadership
 - Brianna Navarro (KPFF), Chair
 - Sara Meilandt (WSP), Co-Chair
 - Jamison Baker (KPG Psomas), Secretary
 - Julie Hamon (Kitsap County), Event Coordinator
 - Chris Brown (Perteet), Training Coordinator
 - Darin Stephans (Perteet), Treasurer
 - Kellie Jaenicke (KPFF), Social Media Coordinator

- Toolbox talk –
 - Sara - How are you using AI? [Looking for people that have experience using AI on projects. Drones that clean vandalism? Drones that clean garbage? Will continue researching.](#)

- APWA **SPRING** Conference Session:



AMERICAN PUBLIC WORKS ASSOCIATION
APWA
Washington State Chapter

AGENDA

Public Works: Education, Advocacy, Public Awareness

- Collab with Technology Committee about tech in construction management (Sara and Brianna spearheading)
- Importance of Notices (Julie spearheading)
- Seattle Waterfront
- Any cool Tacoma projects to tour during Spring Conference?
- Dickman Mill? Pile removal?
- Future events
 - New Police Station in Lacey - Fri Jan 17th at 10am. Space is limited to 12. [Reach out to Julie or Brianna if interested.](#)
 - Idea: CM project award @ conference. Inspector of the Year? Up & Coming CM?
 - Tammy, Brandon, and Sara to meet for coordination
 - Trainings/presentations
 - Mini inspector training/round-table discussion at some of the “big firms” (HNTB, WSP, Jacobs, Parametrix). In works led by Chris Brown. [February?](#)
 - Project spotlight session & lunch
 - Change Order Pitfalls – Agency that uses consultant CM (Sara – SDOT)
 - Brandon/Michael: closing the gap between CM & CSS. [Could we make this a longer session and do again?](#)
 - Timeline of upcoming events
 - Lacey Police Station tour (thanks Ashley!) planned for mid-Jan, more details coming soon
 - Oldcastle tour (Auburn)?
 - Next committee meeting in December
- Other Topics:
 - Leadership term limits and transition plan: How does the committee feel about term limits, etc.
 - Plan needs to be submitted. It was mentioned that terms could be 2-4 years. There could also be a hierarchy of positions where officers move from one position to next after some time. As discussed having back-up/trainee for positions. This topic has already been tabled for a later date.



AMERICAN PUBLIC WORKS ASSOCIATION
APWA
Washington State Chapter

AGENDA

Public Works: Education, Advocacy, Public Awareness

- Brianna compiling a charter, thanks to the mentorship committee for a template
- Kellie has set up the web page. No content has been added yet but the site is in progress. Will keep the group posted.