

NOMINATION FORM

updated 10.20.25



Deadline: January 16, 2026

Project Eligibility: To be eligible project must be substantially completed (90%) and available for public by December 31, 2025

Project Name

Project Completion Date

Public Agency

Project Category

- Structures
- Transportation
- Environment
- Historical Restoration/Preservation
- Disaster or Emergency Construction/Repair

Project Division

- Less than \$5 Million
- \$5 Million, but less than \$25 Million
- \$25 Million–\$75 Million
- More than \$75 Million

Managing Agency

Name

Title

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip-Postal Code

Phone Fax

E-mail

Primary Contractor

Name

Title

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip-Postal Code

Phone Fax

E-mail

Primary Consultant

(If agency design, enter N/A or agency primary designer)

Name

Title

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip-Postal Code

Phone Fax

E-mail

More Contractors or Consultants, if applicable, can be provided on an additional page if needed.

Ex. Primary Consultant Design, Primary Consultant Construction Management.

Note: In the event that your project is selected, plaques will be engraved with the names as you have provided on this form. Please make every effort to provide correct spellings.

NOMINATION FORM



Supporting Documentation

Please address each of the following areas in your nomination, adhering to the sequence below when possible.

1. Use of good construction management techniques and completion of the project on schedule.
2. Safety performance and demonstrated awareness of the need for a good overall safety program for workers and the public during and after construction, where applicable.
3. Community relations as evidenced by efforts to minimize public inconvenience due to construction, safety precautions to protect public lives and property, provision of observation areas, guided tours, or other means of improving relations between agency and the public.
4. Demonstrated awareness for the need to protect the environment. This includes any special considerations given to particular environmental concerns raised during the course of the project, as well as climate change and/or resiliency components for long-term community benefit.
5. Unusual accomplishments under adverse conditions including, but not limited to age or condition of the facility, adverse weather, soil or other site conditions over which there is no control.
6. Additional conditions deemed of importance to the public works agency, such as exceptional efforts to maintain quality control and, if value engineering is used, construction innovations as evidenced by time and/or money saving techniques developed and/or successfully utilized.
7. Use of alternative materials, practices, or funding that demonstrates a commitment to sustainability, climate change/resiliency, and/or use of sustainable infrastructure rating system or the equivalent.

How to Submit

Submit the following documents online at:
<https://washington.apwa.org/awards/project-of-the-year/>

- Nomination Form (this document)
- Supporting Documentation
(Limit 20 pages, does not include forms)
- Up to 10 Non-embedded Photos
(To be used for promotions by APWA.)
- Photo Worksheet

Please provide the Nomination Form and Photo Worksheet as **live documents** – not scans and not PDF'd together with your Supporting Documentation. You may Zip them together if you prefer. No letters of recommendation please. Simultaneous nomination of the same project in two categories is not permitted.

Please note that this is the APWA Washington Chapter Project of the Year. You may also consider submitting to APWA National for the National APWA Project of the Year.

Nominated By

(Can only be nominated by managing public agency.)

Name

Title

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip-Postal Code

Phone Fax

E-mail

Submitter Contact

Please list the person uploading the submittal in case there is an item missing.

Name

Title

Agency/Organization

Address (if post office box, include street address)

Phone

E-mail

ELIGIBILITY CRITERIA



Purpose: The APWA Public Works Project of the Year Award was established to promote excellence in the management, administration and implementation of public works projects by recognizing the alliance between the managing agency, the consultant/architect/engineer, and the contractor who working together to complete public works projects. Awards fall into five categories listed below, with dollar volume differentials within each category:

Environment	Disaster	Historical	Structures	Transportation
Projects < \$5M	Projects < \$5M	Projects < \$5M	Projects < \$5M	Projects < \$5M
\$5M to < \$25M	\$5M to < \$25M	\$5M to < \$25M	\$5M to < \$25M	\$5M to < \$25M
\$25M to \$75M	\$25M to \$75M	\$25M to \$75M	\$25M to \$75M	\$25M to \$75M
Projects > \$75M	Projects > \$75M	Projects > \$75M	Projects > \$75M	Projects > \$75M

Environment – to include treatment and recycling facilities, landfill reclamation projects, and sewer projects.

Disaster or Emergency Construction Repair – to include the techniques and timing for safety, community relations, environmental protection, adverse conditions and additional considerations.

Historical Restoration/Preservation – to include historical restoration, preservation and adaptive reuse of existing buildings, structures, and facilities, that are 75 years or older to qualify as historical.

Structures – to include new public structures or the preservation or rehabilitation of existing public structures including, municipal buildings and parks. Other structures as defined in the Historical Restoration/Preservation and Transportation categories shall not be considered in the structures category.

Transportation – to include roads, bridges, mass transit that serve any or all modes of travel, including bicycles and foot traffic. Other transportation projects as defined in the Historical Restoration/Preservation and Structures categories shall not be considered in the Transportation category.

Eligibility: Public works projects must be developed, owned, and maintained by public agencies. To be eligible for nomination, a project must have been “substantially completed” and available for public and/or agency use within two calendar years prior to nomination. If a project has multiple phases or segments, then “substantially completed” will be construed as that point when the final phase or segment is 90% completed and available for public and/or agency use.

A project may only be nominated once for recognition as “Project of the Year” under any category.

Selection: The Project of the Year Committee reviews the nominations and selects the award winners.

Criteria: Criteria to be used in the selection process include:

1. Use of good construction management techniques and completion of the project on schedule.
2. Safety performance and demonstrated awareness of the need for a good overall safety program for workers and the public during and after construction, where applicable.
3. Community relations as evidenced by efforts to minimize public inconvenience due to construction, safety precautions to protect public lives and property, provision of observation areas, guided tours, or other means of improving relations between agency and the public.
4. Demonstrated awareness for the need to protect the environment. This includes any special considerations given to particular environmental concerns raised during the course of the project, as well as climate change and/or resiliency components for long term community benefit.
5. Unusual accomplishments under adverse conditions including, but not limited to age or condition of the facility, adverse weather, soil or other site conditions over which there is no control.
6. Additional conditions deemed of importance to the public works agency, such as exceptional efforts to maintain quality control and, if value engineering is used, construction innovations as evidenced by time and/or money saving techniques developed and/or successfully utilized.
7. Use of alternative materials, practices, or funding that demonstrates a commitment to sustainability, climate change/resiliency, and/or use of sustainable infrastructure rating system or the equivalent.

Nomination Process: Nominations of projects can be made by the managing public agency. Please refer to the Supporting Data Form or more directions.

Ceremony: A designated representative of the public agency, contractor and consultant are each presented a plaque at the Project of the Year Ceremony held during the Thursday of Chapter Spring Conference every year. You do not need to be a conference attendee to attend the awards ceremony. Winners are also featured in APWA magazine PublicWORKS and on social media.