



Monday May 2, 2025 - 11:00 am – 2:00 pm

In Person at Pierce County and via Teams meeting

In Attendance (T or V signifies virtually or via teams):

X	Michele Britton	X	Tina Lakose	V	Christopher Pirnke	x	Tani Stafford
V	Terry Wright		Paki Perala				
	Dan Ireland	x	Lori McFarland	X	Diane Sheesley		William Wonch
X	Susan Holdener	V	Nicole Brockwell	X	Tina Nelson		Aubrey Collier
X	Sam Therres	X	Gina Loring		Kyle Potuzak		

X = Present (in person)

A. Introductory Matters

Introductions/Individual updates

1-07.23, Mob, have been sent to FHWA for approval - and 1-10 traffic control will be sent.

Meeting notes

- Adopt February meeting notes Approved

Review this Agenda

B. Activities & Actions by other groups – for our information & action as appropriate

WSDOT LP – Michele & Will

- WSDOT package effective today 1-07.11 is back to 1964 civil rights language due to executive order
- RFI – use in all projects – Patricia’s markup is in the folder to see if we accept
- Michele included WSDOT tariff response in APWA local programs newsletter
- WSDOT construction bulletin for payroll

WSDOT/AGC Administration Team – Nicole B.

- Conversation regarding tariffs – WSDOT’s response is that tariffs are distinguished from a tax, no cost compensation will occur. Nicole sent to Aubrey, but will share with group on one drive as well.
- BABA update was discussed
- Bidder Questionnaire– Contractors are not fond of the form and including every DBE spoken to – Michele suggested there be a correction period of up to 5 days for corrections – there will be a meeting, may not be approved. APWA Local Agency 1-02.13 says will reject if Bidder’s Questionnaire is not submitted or correct, WSDOT says may – is not in LAG yet, but has a bulletin

CM Committee –Paki/Terry

- No meetings recently

Materials Committee – Tani

1. Wants to add the 1-02.6 to delete statistical analysis when appropriate
2. 1-02.6 Terry's materials fabrication review – LAG manual says some are not needed, specs require – Materials committee liked the spec written and wanted to add more, Michele did not think FHWA will allow additional exemptions. Michele said they will submit to FHWA.
3. Committee was discussing what their purview is rock, materials, asphalt, not everything – no div. 7 or 8.
4. Meeting in September at APWA – looking for someone to take over when Steve Reed retires.

C. Action Item Updates

- Moving to Google Docs – will get emails out to everyone in the next couple weeks after Dan is back from vacation
- New email address
 - Apwa.specifications@gmail.com
 - Apwa.specifications1_2@gmail.com
 - General Conditions?
 - Apwa.wa.specifications@gmail.com
 - **SPECIFICATIONS.APWA.WA@GMAIL.COM - WINNER**
 - This one gives good options for our sister committee
- Rebranding the Construction Standards Division 1 Committee
 - Construction Standards Division 1 and 2 Committee
 - Construction Standards Legal Specifications Committee
 - Construction Standards Specifications and front end Committee
 - Other thoughts?
 - **Construction Specifications – WINNER**
 - **We need to update our Mission, Tina will update for review**
- CAEC – December 2025 Division 1-4 training
- In Person Trainings
 - Fall 2025 and Winter 2026
 - Nicole and Dan Wenatchee and Spokane (do we have other needs in Eastern WA)
 - Diane and Aubrey or Tina K Thurston County, Kitsap/Jefferson, Clark – Grays Harbor and Mason County Susan for Vancouver
 - Tina L/Susan H Pierce
 - Paki, Tani, Kyle, Lori? Seattle, Bellevue Shoreline training office? And also Melissa Jordan works for King County so we can check with her on locations Lori and Tani Renton or Kent
 - Sam and Gina? Snohomish County – Skagit/Whatcom?
 - Subcommittee for PPT presentation – Paki, Sam, Dan, Diane, Lori, Michele, Tani
 - [sign up genius](#)
 - Ask Dan about Cvent – event portal for national APWA
 -
- Website
 - Access requested, will be updated next week if access is granted by then

Discuss List of WSDOT GSPs with instructions of “must be used on FHWA projects” or “use on all projects” [2026StandardSpecificationHeadingCrosswalk.xlsx](#)

-
- GSP Updates

- 1-02.10
- 1-02.OPT1
- 1-03.3OptA – ready to send to FHWA
- 1-05.18 –
- 1-05.7
- 1-05.7(1) – Diane will revise to be a supplement to the 2026 mandatory GSP that will be in the book
- 1-06.2 – approved to send to FHWA
- 1-07.11OptC – delete this agencies can use WSDOT
- 1-07.23 – Not happening
- 1-07.9(3) – Susan will move measurement back to payment and accept changes and send to Michele – in bottom table get rid of goal and change to requirement
- 1-06.14
- 1-09.13 & 1-08.6 – will ask Chris about this
- 1-03.3OptB - ready to send to FHWA

Conference Sessions –

- Spring 2025 –
 - Sales Tax with DOR team
- Fall 2025
 - Div. 1-4 spec update – Michele, Sam, and Diane - subcommittee meeting in a couple weeks, with a template, then review time, then committee review
 - Do we want to submit a second in the fall?
 - Spring 2026
 - do we want to keep DRB on the list?- could be a good roundtable discussion/panel. Keep it in Spring, Chris possibly up for presentation on legal changes

Committee Mailing List – Diane

- Will have new mailing list sign up on website as well sign-ups for training and can send emails out from the email address as well

Div 1 Website Update – Kate at Perteet is going to handle moving forward awaiting access – Diane sent her updates, Sam provided a sign up to post for upcoming trainings and will be updated as dates are added

D. APWA GSP Updates & Review - status, discussion, decisions

New/Revised GSPs – Items in review folder are above, Do any of these need to be reviewed further?

- 1-02.6 - minor update related to 1-02.5 update – Hillary
 - Pending approval WSDOT/FHWA
- 1-02.7 needs a description
 - Pending approval WSDOT/FHWA
- 1-02.9 Delivery of bid package
 - Opt D Pending approval WSDOT/FHWA
 - Opt A-C need to update so title's match Opt D
- 1-02.15 item list – Hillary to email to Diane
- 1-05.4OPTD ADA
 - Removed “As-Built” Pending approval WSDOT/FHWA
 -
- 1-06 - coordinate with 5-04 when statistical analysis removed
 -
- 1-07.11 Opt C – with new update to WSDOT 1-07.11.OPT6 do we need any updates to Opt C?
 - Tabled last meeting, WSDOT no time to review

- 1-07.9(3) Apprentices – suggested edits from City of Bothell
 - Susan reviewing
- 1-10.4(2), 1-10.3(1)B, 1-09.9 Option B Minor edits, website description for 1-02.6, Option C
 - Pending approval WSDOT/FHWA
- 1-07.24 - move to ready
 - Pending approval WSDOT/FHWA
- 1-08.1(9) Add Option B delete instructions update
 - Pending approval WSDOT/FHWA
- 1-08.4 updated instructions
 - Pending approval WSDOT/FHWA
- 1-08.5 Option A & B instructions.
 - Pending approval WSDOT/FHWA
- 1-08.6 GSP to define critical work – suspension of work
 - Looking for examples, save here:
<https://1drv.ms/f/s!Ah9QhZx0WrNCgz2a4heeYZ5Yjk1m?e=rA5spA>
- 1-08.9 - Michele was going to check on WSDOT using physical completion in their GSP – we use substantial, we prefer substantial
- 1-09.2(1).APWA.OptionB - Scaleman Daily Report (SDR)
 - Revisit when removed from LAG
- 1-09.2(1) Opt C - trucks and tickets – We should check in at a conference early Nov. WAPA said by 2025 all asphalt, concrete, and aggregate must use e-tickets and haulhub will work with smaller suppliers for free to set them up. Tani can you see if materials committee knows about this?

E. APWA **Index** file:

- 1-02.9 Option B, C, & D
 - **Web** site states this must be used with WSDOT 1-02.6 Opt 3 **or APWA 1-02.6.OptionA**, WSDOT 1-02.6 Opt 7, APWA 1-03.3 Option B, 1-07.11 Option B, **APWA 1-08.1(9)**.
 - Index states this must be used with WSDOT 1-02.6 Opt 3, WSDOT 1-02.6 Opt 7, APWA 1-03.3 Option B, 1-07.11 Option B.
- 1-03.1
 - Website states this must be used with **1-02.6 Option B**.
 - Index states this must be used with 1-02.6.
- 1-03.3 Option B
 - **Web** site states this must be used with WSDOT 1-02.6 Opt 3 **or APWA 1-02.6.OptionA**, WSDOT 1-02.6 Opt 7, APWA 1-02.9 Option (A, B, C, or D), 1-07.11 Option B, **APWA 1-08.1(9)**.
 - Index states this must be used with WSDOT 1-02.6 Opt 3, WSDOT 1-02.6 Opt 7, APWA 1-02.9 Option (A, B, C, or D), 1-07.11 Option B.
- 1-03.4(1), 1-04.6
 - Website states this is not approved, may be used on local funded projects only (implies not approved for state funded projects).
 - Index states this may not be used on FHWA projects (implies OK for state funded projects).
- 1-06.1(4)
 - Website states this is **not approved for FHWA funded projects**.
 - Index states this **may be used on FHWA funded projects**.
- 1-07.9(5)A
 - Website **does not mention other APWAs or GSPs**.
 - Index states **do not use with GSP 1-07.9(5).OPT1.GR1**.

- 1-07.11 Option B
 - Website states this must be used with WSDOT 1-02.6 Opt 3, WSDOT 1-02.6 Opt 7, APWA 1--02.9 Option (A, B, C, or D), APWA 1-03.3 Option B and **APWA 1-08.1 Option B and APWA 1-08.1(9)**.
 - Index states this must be used with WSDOT 1-02.6 Opt 3, WSDOT 1-02.6 Opt 7, APWA 1 02.9 Option (A, B, C, or D), APWA 1-03.3 Option B and **APWA 1-08.1(9) Option A**
- 1-08.1 Option A
 - Website does not have a use code but states this must be used on FHWA funded projects and non-federally funded projects with Connecting Washington funding at or over \$500,000. Should this have a CF and CS use code?

F. New Business

Membership – We have a wait list – Anne KPFF, Sheila Island County – visitors in fall

City of Seattle version of Contract Bond. It is slightly different. Biggest change that APWA might want to consider: Has a current rating of at least A-VII in A.M. Best's Key Rating Guide or is included in the U.S. Department of the Treasury's Listing of Approved Sureties (Circular 570).

Last paragraph is from the spec book as they just replaced the whole section.

1-03.4 CONTRACT BOND (COS GSP 01-01-17)

Delete and replace with the following:

The successful bidder shall provide an original executed payment and performance bond for the full contract amount. The bond(s) shall:

1. Be on Contracting Agency-furnished form(s);
2. Be signed by the principal and notarized
3. Be signed and notarized by an approved surety (or sureties) that:
 - a. Is registered with the Washington State Insurance Commissioner, and
 - b. Appears on the current Authorized Insurance List in the State of Washington published by the Office of the Insurance Commissioner,
 - c. Has a current rating of at least A-VII in A.M. Best's Key Rating Guide or is included in the U.S. Department of the Treasury's Listing of Approved Sureties (Circular 570).
4. Guarantee that the Contractor will perform and comply with all obligations, duties, and conditions under the Contract, including but not limited to the duty and obligation to indemnify, defend, and protect the Contracting Agency against all losses and claims related directly or indirectly from any failure:
 - a. Of the Contractor (or any of the employees, subcontractors, or lower tier subcontractors of the Contractor) to faithfully perform and comply with all contract obligations, conditions, and duties, or
 - b. Of the Contractor (or the subcontractors or lower tier subcontractors of the Contractor) to pay all laborers, mechanics, subcontractors, lower tier subcontractors, material person, or any other person who provides supplies or provisions for carrying out the work;
5. Be conditioned upon the payment of taxes, increases, and penalties incurred on the project under titles 50, 51, and 82 RCW; and
6. Be accompanied by an original power of attorney for the Surety's officer empowered to sign the bond; and
7. Be signed by an officer of the Contractor empowered to sign official statements (sole proprietor or partner). If the Contractor is a corporation, the bond(s) must be signed by the president or vice president, unless accompanied by written proof of the authority of

the individual signing the bond(s) to bind the corporation (i.e., corporate resolution, power of attorney, or a letter to such effect signed by the president or vice president).

The Owner may require the Surety or Sureties named on the Payment and Performance Bond to appear and qualify itself. Whenever the Owner determines the security to be inadequate, the Owner may require in writing that the Contractor furnish additional security to cover any remaining Work. No payments will be made until the added security is furnished.

F. Future meetings –

Date Time Location

May
September

Review action items, remove those complete, add new ones and who is taking over some of the on-going for membership that has left committee

Action Items			
Who	Sec. #	Issue	Due
On-going Tasks			
Diane		Administer OneDrive site, and help with access and editing problems	
Sam?		Coordinate with MRSC to post sample contract/bidding documents.	
2024?		Work w/WSDOT and APWA Board on memorializing cooperation agreement, deciding parameters of the cooperation, etc.	
Lori		Lead coordinator for Conference sessions – applications, follow-through.	
Hillary		Incoming notices from agencies regarding Div. 1 changes	
Diane	---	Help users who have problems with our APWA GSP format – usually when using the PSE Word program.	

Add a virtual meeting in July:

- 1-01 - Sam
- 1-02 - Gina
- 1-03 - Susan
- 1-04 – Tina N
- 1-05 - Diane
- 1-06 - Tani
- 1-07 – Aubrey, Paki, Terry
- 1-08 - Nicole

1-09 - Lori

1-10 – Tina L