



Construction Standards Committee
Tuesday September 9, 2025 - 1:00 pm – 3:00 pm
and
Monday September 22, 2025 - 2:00 pm - 4:00 pm

via Teams

In Attendance (T or V signifies virtually or via teams):

TT	Michele Britton	TT	Tina Lakose	TT	Christopher Pirnke	TT	Tani Stafford
	Terry Wright	TT	Paki Perala	TT	Russell Craven	T	Anne Fabrello Streufert
TT	Dan Ireland	T	Lori McFarland	TT	Diane Sheesley	T	William Wonch
T	Susan Holdener	T	Nicole Brockwell	TT	Tina Nelson	T	Aubrey Collier
T	Sam Therres	TT	Gina Loring	TT	Kyle Potuzak	T	Jacki Doty

**Note: black text is agenda, red text are notes taken during the 9/9/25 meeting, and blue text are notes taken during the 9/22/25 meeting.

A. Introductory Matters

Introductions/Individual updates

Meeting notes

- Adopt July meeting notes Adopted

Review this Agenda

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B. Action Item Updates

- Any issues with Google Docs - does everyone have access?
 - Yes
 - Google Chrome has better functionality than Microsoft Edge, recommended to use that if possible
- Rebranding the Construction Standards Division 1 Committee
 - Diane has an email into Jeff
- Fall Conference Training Thursday Afternoon 9/26 deadline for PPT to be submitted
 - Fall Conference Thursday afternoon - truncated version - we are highlighted by APWA in the magazine - need a headshot for Sam.
 - Committee members will have their portions done in time for upload
- Other trainings update
 - Wenatchee City Hall & WSDOT Eastern Region are locked in for Wenatchee & Spokane

2026 Book Review:

1-02 Kyle - no changes from 2026 book; 1-02.7 2025 spec book lists electronic format submittal services, need an APWA GSP to include a fill-in - Kyle to do

1-04 Paki - no changes from 2026 book

1-05 Nicole

- 1-05.7 Nonconforming Work, This section was revised in the new spec book. Would like to discuss how to incorporate situations where the contracting agency has the non-conforming work remediated immediately (as covered in our current local agency gsp).
 - 1-05.7 version in the Drafts folder that reinstates language regarding costs to remediate nonconforming work
 - Nicole to use this version and update as necessary
- No proposed changes to any other Local Agency GSPs or no additional proposed GSPs based off spec book revisions.

1-07 Susan - no changes from 2026 book but need to address GSP revisions in Drafts folder

1-08 Tina N

- One change from 2026 book-section reference that moved; 1-08 formatting edits; 1-08.4 is more important (has the section reference revision); 1-08.0(2)-will make the times in the first paragraph a fill-in, same with days (Tina to do)
- 1-08.0(2) - adds fill-ins for working hours and working days
 - 4-10 working schedule: how are holidays counted when it falls on the 5th week day? This topic is tabled, approved by this committee otherwise
- 1-08.1(9).OptionA - approved by this committee
- 1-08.3(2)A - approved by this committee
- 1-08.4 - approved by this committee
- 1-08.5.OptionA - approved by this committee
- 1-08.5.OptionB - approved by this committee
- 1-08.9.OptionA - approved by this committee
- 1-08.9.OptionB - approved by this committee

1-09 Tina L

- 1-09.2(1).Option C-minor edit adding a new item at #4
- 1-09.7-new 2-01 identical except we could replace 2-01 or we can break the GSP into multiple, one for each section. APWA GSP only needs to revise 2-01.3 and 2-01.5, not the rest of the spec. The committee agrees to use 1 GSP that only revises what we need. Aubrey to make the revision.

2-01 Aubrey - see 1-09, no other changes.

2-03 Tani for Lori - 2-03.3(1) was 1-07.23(1), no other changes

2-04 Tani first third, Terry second third and Gina third third

- Tani
 - Traffic control sections - APWA didn't have any GSPs in these sections previously
- Terry - no changes
- Gina
 - Section number revisions only except 2-04.3(4)B

- 2-04.3(4)B UPO - section number revisions and minor edit to include “if required” as noted in draft file.
- Send 2-04.5(2).OptionA for FHWA review (Option B already approved)

General GSP items:

- Subcontractor isn't capitalized anymore because it is not a defined term.
- Issue updated GSPs with new dates, even if the title is the only revision
- Substantial Completion Date, Completion Date, and Physical Completion Date are defined terms to be capitalized in GSPs

Discuss List of WSDOT GSPs with instructions of “must be used on FHWA projects” or “use on all projects” [2026StandardSpecificationHeadingCrosswalk.xlsx](#)

- Russell is updating for consistency in layout and format
- GSP Updates - Old numbers
 - 1-02.6 Option C Did anyone verify that 271-015LP does not require proof of licensure? If so good to move forward - need a version for FHWA funded projects and one without (new one will be Option D for state funded). Option C references 271-015LP and Option D references WSDOT's form. Russell to create the options for both funding sources. 271-015LP form to be revised to include license number when required and statement that this isn't required on Fed projects - Michele to do.
 - 1-02.10 - adopted, Russell to clean up for FHWA review
 - 1-02.OPT1 - Based on 1-02.OPT1.GR1, supplements 1-02
 - There is a benefit to provide local agencies with protest procedures or policies, but if this is a GSP or a general procedure is TBD.
 - Want to make sure this encourages high quality protests to make sure agencies aren't impacted (time and costs) unnecessarily.
 - Potential to provide a boiler plate for procedures that local agencies can follow or use as a default in the front end.
 - Committee members to provide procedures from other agencies as an example (ADD TO NEXT MEETING'S AGENDA)
 - Not approved by this committee yet
 - 1-05.1(2).Opt1.GR1 - not approved and retiring this GSP, move to Void/Not considered folder
 - 1-05.18 - add to index that the bid item needs to include (Minimum bid \$X,XXX); add to index to include this bid item for each bid schedule this applies to; add Will's changes and discuss at the next meeting
 - 1-06.1(4) - two versions - Russell to merge
 - 1-06.14 - Duplicate version of 1-06.1(4) (Russell to merge this version into the other)
 - 1-07.9(3) - previous agreement was to combine the bid items to 1; not currently approved by FHWA but can submit for their review again (due diligence), can publish without approval with Instruction stating it can't be used on FHWA projects; approved by committee for clean-up and submittal to FHWA (by Susan)
 - 1-07.9(5)A - goal of revisions is to get more compliance with Davis-Bacon; not approved by this committee yet
 - 1-07.9(5)B - for State funded projects (does not require signature); not approved by this committee yet
 - 1-07.18 - submitted by Clark County revised for Local Agency not County - Chris P agrees we need to do this, WSDOT believes we should do this also and Sam sent to their risk manager for review as well - approved by this committee as-is, will discuss insurance amounts and fill-ins at a later meeting
 - 1-07.23 - 2-03 (new number), moved to 2026 Book folder
 - 1-09.9
 - 1-09.13 & 1-08.6

*** The 9/9 and 9/22 meetings did not get past the above section - GSP updates above without a note were not discussed. ***

October 1, 2025: Buy America update will be published,

C. APWA Index file:

- 1-02.9 Option B, C, & D
 - Website states this must be used with WSDOT 1-02.6 Opt 3 **or APWA 1-02.6.OptionA,** WSDOT 1-02.6 Opt 7, APWA 1-03.3 Option B, 1-07.11 Option B, **APWA 1-08.1(9).**
 - Index states this must be used with WSDOT 1-02.6 Opt 3, WSDOT 1-02.6 Opt 7, APWA 1-03.3 Option B, 1-07.11 Option B.
- 1-03.1
 - Website states this must be used with 1-02.6 **Option B.**
 - Index states this must be used with 1-02.6.
- 1-03.3 Option B
 - Website states this must be used with WSDOT 1-02.6 Opt 3 **or APWA 1-02.6.OptionA,** WSDOT 1-02.6 Opt 7, APWA 1-02.9 Option (A, B, C, or D), 1-07.11 Option B, **APWA 1-08.1(9).**
 - Index states this must be used with WSDOT 1-02.6 Opt 3, WSDOT 1-02.6 Opt 7, APWA 1-02.9 Option (A, B, C, or D), 1-07.11 Option B.
- 1-03.4(1), 1-04.6
 - Website states this is not approved, may be used on local funded projects only (implies not approved for state funded projects).
 - Index states this may not be used on FHWA projects (implies OK for state funded projects).
- 1-06.1(4)
 - Website states this is **not approved for FHWA funded projects.**
 - Index states this **may be used on FHWA funded projects.**
- 1-07.9(5)A
 - Website **does not mention other APWAs or GSPs.**
 - Index states **do not use with GSP 1-07.9(5).OPT1.GR1.**
- 1-07.11 Option B
 - Website states this must be used with WSDOT 1-02.6 Opt 3, WSDOT 1-02.6 Opt 7, APWA 1-02.9 Option (A, B, C, or D), APWA 1-03.3 Option B and **APWA 1-08.1 Option B and APWA 1-08.1(9).**
 - Index states this must be used with WSDOT 1-02.6 Opt 3, WSDOT 1-02.6 Opt 7, APWA 1-02.9 Option (A, B, C, or D), APWA 1-03.3 Option B and **APWA 1-08.1(9) Option A**
- 1-08.1 Option A
 - Website does not have a use code but states this must be used on FHWA funded projects and non-federally funded projects with Connecting Washington funding at or over \$500,000. Should this have a CF and CS use code?

D. New Business

City of Seattle version of Contract Bond. It is slightly different - do we want to keep this on our list Biggest change that APWA might want to consider: Has a current rating of at least A-VII in A.M. Best's Key

Rating Guide or is included in the U.S. Department of the Treasury's Listing of Approved Sureties (Circular 570).

Last paragraph is from the spec book as they just replaced the whole section.

1-03.4 CONTRACT BOND (COS GSP 01-01-17)

Delete and replace with the following:

The successful bidder shall provide an original executed payment and performance bond for the full contract amount. The bond(s) shall:

1. Be on Contracting Agency-furnished form(s);
2. Be signed by the principal and notarized
3. Be signed and notarized by an approved surety (or sureties) that:
 - a. Is registered with the Washington State Insurance Commissioner, and
 - b. Appears on the current Authorized Insurance List in the State of Washington published by the Office of the Insurance Commissioner,
 - c. Has a current rating of at least A-VII in A.M. Best's Key Rating Guide or is included in the U.S. Department of the Treasury's Listing of Approved Sureties (Circular 570).
4. Guarantee that the Contractor will perform and comply with all obligations, duties, and conditions under the Contract, including but not limited to the duty and obligation to indemnify, defend, and protect the Contracting Agency against all losses and claims related directly or indirectly from any failure:
 - a. Of the Contractor (or any of the employees, subcontractors, or lower tier subcontractors of the Contractor) to faithfully perform and comply with all contract obligations, conditions, and duties, or
 - b. Of the Contractor (or the subcontractors or lower tier subcontractors of the Contractor) to pay all laborers, mechanics, subcontractors, lower tier subcontractors, material person, or any other person who provides supplies or provisions for carrying out the work;
5. Be conditioned upon the payment of taxes, increases, and penalties incurred on the project under titles 50, 51, and 82 RCW; and
6. Be accompanied by an original power of attorney for the Surety's officer empowered to sign the bond; and
7. Be signed by an officer of the Contractor empowered to sign official statements (sole proprietor or partner). If the Contractor is a corporation, the bond(s) must be signed by the president or vice president, unless accompanied by written proof of the authority of the individual signing the bond(s) to bind the corporation (i.e., corporate resolution, power of attorney, or a letter to such effect signed by the president or vice president).

The Owner may require the Surety or Sureties named on the Payment and Performance Bond to appear and qualify itself. Whenever the Owner determines the security to be inadequate, the Owner may require in writing that the Contractor furnish additional security to cover any remaining Work. No payments will be made until the added security is furnished.

E. Activities & Actions by other groups – for our information & action as appropriate

WSDOT LP – Michele & Will



WSDOT/AGC Administration Team – Aubrey C./Nicole B.



CM Committee –Paki/Terry



Fellow Spec Committee – Tani

F. **Future meetings –**

Date

Time

Location

2nd September Meeting

October or November

Review action items, remove those complete, add new ones and who is taking over some of the on-going for membership that has left committee

Action Items			
Who	Sec. #	Issue	Due
On-going Tasks			
Diane Dan		Administer Google Docs site, and help with access and editing problems	
Sam?		Coordinate with MRSC to post sample contract/bidding documents.	
?		Work w/WSDOT and APWA Board on memorializing cooperation agreement, deciding parameters of the cooperation, etc.	
Lori		Lead coordinator for Conference sessions – applications, follow-through.	
?		Incoming notices from agencies regarding Div. 1 changes	
Diane	---	Help users who have problems with our APWA GSP format – usually when using the PSE Word program.	