



**Construction Standards Committee**  
**Wednesday November 5, 2025 - 9:00 am – 11:30 am**  
 via Teams

X	Michele Britton	X	Tina Lakose		Christopher Pirnke	X	Tani Stafford
	Terry Wright		Paki Perala	X	Russell Craven		Anne Streufert
X	Dan Ireland		Lori McFarland	X	Diane Sheesley		William Wonch
X	Susan Holdener	X	Nicole Brockwell	X	Tina Nelson		Aubrey Collier
X	Sam Therres		Gina Loring	X	Kyle Potuzak		Jacki Doty
X	Nolan Sijer (Emerging Professionals Committee)						

X = Present

\*\*Note: black text is the agenda, red text is notes taken during the meeting.

**A. Introductory Matters**

Introductions/Individual updates

Meeting notes

- Adopt September meeting notes Approved

Review this Agenda

**B. Activities & Actions by other groups – for our information & action as appropriate**

WSDOT LP – Michele & Will

- Several changes and updates with the DBE program
- New Bidders Questionnaire Form published yesterday (Tuesday 11/4)
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WSDOT/AGC Administration Team – Nicole B.

- Aubrey went to September meeting
- Main update at that meeting: FAQs with DBE changes
- Project Labor Agreement Executive Order - some GSPs in the works to cover that and implement into contract (doesn't apply to local agencies, so no spec for APWA)

CM Committee –Paki/Terry

- No updates

Fellow Spec Committee – Tani/Michele

- Div 4 and 5 are in Michele's court to review, not a lot of content change but one new spec for slurry seals
  - Getting these updates published is their highest priority
- Need more involvement from DOT Materials Lab to work with the other spec committee to provide expert review of Local Agency GSPs

#### Emerging Professionals Committee - Nolan

- There's a desire to have a Specs 101 training session at the Spring Conference and/or a separate training through the Emerging Professionals Committee
- Is a 45 min session in Spring appropriate or do we go straight to having a poll to see the interest and have some in-person training sessions on both sides of the state?
- Could use Spring conference to help spread the word through folks there to get their younger engineers involved
- Probably not enough emerging professionals present in Spring for a session, but could have a committee meeting for the emerging professionals that are there
- Nicole to lead for this committee, Dan and Tina N to support
- This committee to do a session at Spring conference with the Emerging Professionals committee for a Specs 101 training, with probable in-depth training sessions to follow in Summer for younger engineers not at APWA

#### C. Action Item Updates

- Website lists us as construction standards, need it changed to construction specifications
  - Diane to work with Jewel to get the title updated
- CAEC December 9th - Nicole is working on some slides, Chris P we need the legal slide information. Separate committee meeting for practice and then for in person will be set up.
  - Listeners for practice presentation: Russell, Tina N, Nicole, Sam, Michele, Chris (Diane to send invite and make others optional)
  - Dan to send his comments from the Fall Conference presentation, Nicole to incorporate
- Spring conference 2026 Session submittals is open - Do we want to have a DBE update or any session?
  - Yes, we should have a slot. Current topic could be general updates or we provide it as an opportunity for folks to ask questions or let the committee know what their issues and challenges are with contracts.
  - Instead of a session, we could do a booth and have our committee members staff it
    - Dan will take this to the next board meeting to see if the APWA booth could pull folks from all committees and publish a schedule of when each committee will have members at the booth.
  - This committee to reserve a generic spec updates session.
- Added a training session north of Everett due to high interest in the Everett session (9 spots remaining at the time of this meeting).

Discuss List of WSDOT GSPs with instructions of "must be used on FHWA projects" or "use on all projects"

- Newly posted DBE updates
  - 1-02.6.OPT7
    - FSBE is under the DBE program. Race and gender are the elements removed
    - WSDOT GSP to use - does the index state to use this?
      - Index: "See WSDOT index for Division 1 for 1-02.6.7.OPT7.GR1".
  - 1-02.6 Option A is removed, kept B and C as named to avoid confusion with past versions
    - Add this to the Log of Changes - checked, it is shown
  - 1-02.9 Option D - make sure index says people are allowed to delete numbers in the list if they don't have a FAX number - "Delete options not used" is stated on index.
    - Future index revision: revise list 1-3 to a fill-in and provide the text shown as direction in the index
  - 1-02.13

- #1, letter e: do we need to provide direction on which 271-015 form to fill out, or should we remove a reference to a form number from here because it is stated in 1-02.6.
  - Delete the form reference from 1-02.13. This revision does not need to go to FHWA
  - Also delete Bidder Questionnaire form number
- 1-07.11 Option D - working on revisions within WSDOT to remove references to gender and minorities; traditionally this GSP is OEER's
- GSP Updates - Old (2025) numbers

Ready for FHWA Review Folder:

- 1-02.5 (clean copy) - reference to DBE
  - FSBE is not condition of award, delete the reference to the bidder's DBE commitment
- 1-03.3 Option A (track changes copy) - Protocol for introductory phrases
  - Use introductory phrase shown in updated Protocol sheet
- 1-09.9 Option B (track changes copy) - Request for fill-in and rephrasing
  - Comment 1: Phrasing allows for it to be negotiated, but it should be set by the local agency's accounting process. Seems rare for this to be a common issue. Leave this text as-is.
  - Comment 2: Commences the work-prompt pay statute. Leave this text as-is as well.
  - Formatting revision to make before it goes to FHWA: capitalize Work throughout.

Work in Progress Folder:

- 1-02.OPT1 - Based on 1-02.OPT1.GR1, supplements 1-02. Notes from previous meeting:
  - There is a benefit to provide local agencies with protest procedures or policies, but if this is a GSP or a general procedure is TBD.
  - Want to make sure this encourages high quality protests to make sure agencies aren't impacted (time and costs) unnecessarily.
  - Potential to provide a boiler plate for procedures that local agencies can follow or use as a default in the front end.
  - Committee members to provide procedures from other agencies as an example
  - Some agencies don't have a process and others have a process in place, probably need to have this set aside while we focus on higher priority changes and we need legal to weigh in. This GSP will likely get a subcommittee to take care of these updates with Chris or another legal representative.
  - Two examples are in 0) Ideas and Issues/Pre-Award Protests for reference.
- 1-02.5
  - States "the bidder's DBE commitment, if applicable" is this still acceptable?
    - See direction in previous list (delete the quoted text).
- 1-02.6 Option C
  - 271-015LP does not require proof of licensure, WSDOT version does so we will use LP version for state and local funds and WSDOT for FHWA funded projects (do we all concur we only need to update the instructions for which form to use and which spec to use (or have one with a fill in LP for state and local and WSDOT for fed)
    - Take out LP and use this for state/local
    - Option D: keep LP and replace the RCW reference in #2 with the CFR (23 CFR 635.110(c))
- 1-02.9 Options A through D
  - Updated on 10/21, should these versions be used for formatting/consistency edits?
    - Use Michele's version to do the format updates, save in Ready to Post folder

- 1-05.7(1)
  - Don't post for 2025 updates, there's a 2026 GSP that replaced the section
  - Written for the 2026 book, would need additional direction stating that it is for the 2026 book only
  - Keep open for further review by members
- 1-05.18 - Notes from previous meeting:
  - Add to index that the bid item needs to include (Minimum bid \$X,XXX)
  - Add to index to include this bid item for each bid schedule this applies to
  - Add Will's changes and discuss at the next meeting - Russell not sure if all of Will's changes were copied over, need those
  - Michele to double check
- 1-06.1(4) - materials table in index (Discuss folder in 2) Ready for FHWA review)
  - Defer until Will is back - moved back to Draft in progress folder
- 1-06.3
  - Action was to update the form instead of do a GSP - moved to "VOID Not Pursued" folder.
- 1-07.9(5)A Option A
  - Question in with L&I and haven't heard back.
  - Could the Government Affairs Committee to get L&I additional funds to update their system to help save time for all local agency projects?
    - Need certified signature on the downloaded wages, otherwise they need to be provided weekly.
    - Dan to reach out to Patrick and Diane to reach out to Jim to see what we can do; have Will involved
  - GSP approved by this committee
- 1-07.9(5)A Option B
  - Similar revisions to A but for state/local
  - Approved by this committee
- 1-07.18 - submitted by Clark County revise for Local Agency not County
  - Are these new edits?
  - Revisions approved by committee in Sept 5 meeting and in Ready for FHWA review folder
- 1-09.9 Option B - [1-09.9.OptionB.docx](#) (in 0) Ideas and Issues)
  - See previous notes - keep as shown
- 1-09.13 & 1-08.6
  - Keep open for review

D. **APWA Index file:**

- 1-02.9 Option B, C, & D
  - Website states this must be used with WSDOT 1-02.6 Opt 3 or **APWA 1-02.6.OptionA**, WSDOT 1-02.6 Opt 7, APWA 1-03.3 Option B, 1-07.11 Option B, **APWA 1-08.1(9)**.
  - Index states this must be used with WSDOT 1-02.6 Opt 3, WSDOT 1-02.6 Opt 7, APWA 1-03.3 Option B, 1-07.11 Option B.
- 1-03.1
  - Website states this must be used with 1-02.6 **Option B**.
  - Index states this must be used with 1-02.6.
- 1-03.3 Option B
  - Website states this must be used with WSDOT 1-02.6 Opt 3 or **APWA 1-02.6.OptionA**, WSDOT 1-02.6 Opt 7, APWA 1-02.9 Option (A, B, C, or D), **1-07.11 Option B(D)?**, **APWA 1-08.1(9)**.
  - Index states this must be used with WSDOT 1-02.6 Opt 3, WSDOT 1-02.6 Opt 7, APWA 1-02.9 Option (A, B, C, or D), **1-07.11 Option B(D)?**.
- 1-03.4(1), 1-04.6
  - Website states this is not approved, may be used on local funded projects only (implies not approved for state funded projects).
  - Index states this may not be used on FHWA projects (implies OK for state funded projects).

- 1-06.1(4)
  - Website states this is **not approved for FHWA funded projects.**
  - Index states this **may be used on FHWA funded projects.**
- 1-07.9(5)A
  - Website **does not mention other APWAs or GSPs.**
  - Index states **do not use with GSP 1-07.9(5).OPT1.GR1.**
- 1-07.11 Option B
  - Website states this must be used with WSDOT 1-02.6 Opt 3, WSDOT 1-02.6 Opt 7, APWA 1--02.9 Option (A, B, C, or D), APWA 1-03.3 Option B and **APWA 1-08.1 Option B and APWA 1-08.1(9).**
  - Index states this must be used with WSDOT 1-02.6 Opt 3, WSDOT 1-02.6 Opt 7, APWA 1 02.9 Option (A, B, C, or D), APWA 1-03.3 Option B and **APWA 1-08.1(9) Option A**
- 1-08.1 Option A
  - Website does not have a use code but states this must be used on FHWA funded projects and non-federally funded projects with Connecting Washington funding at or over \$500,000. Should this have a CF and CS use code?

## E. Succession Planning

2026-2027 Vice-Chair

- Those interested in being Vice Chair: Nicole Brockwell
    - Running unopposed: Nicole Brockwell elected as Vice Chair
- Dan Ireland will not be committee liaison next year  
 Motion to expand the number of people on the committee by 1 so Dan can remain on committee, seconded and adopted

## F. New Business (as time allows)

City of Seattle version of Contract Bond. It is slightly different - do we want to keep this on our list  
 Biggest change that APWA might want to consider: Has a current rating of at least A-VII in A.M. Best's Key Rating Guide or is included in the U.S. Department of the Treasury's Listing of Approved Sureties (Circular 570).

Last paragraph is from the spec book as they just replaced the whole section.

### 1-03.4 CONTRACT BOND (COS GSP 01-01-17)

*Delete and replace with the following:*

The successful bidder shall provide an original executed payment and performance bond for the full contract amount. The bond(s) shall:

1. Be on Contracting Agency-furnished form(s);
2. Be signed by the principal and notarized
3. Be signed and notarized by an approved surety (or sureties) that:
  - a. Is registered with the Washington State Insurance Commissioner, and
  - b. Appears on the current Authorized Insurance List in the State of Washington published by the Office of the Insurance Commissioner,
  - c. Has a current rating of at least A-VII in A.M. Best's Key Rating Guide or is included in the U.S. Department of the Treasury's Listing of Approved Sureties (Circular 570).
4. Guarantee that the Contractor will perform and comply with all obligations, duties, and conditions under the Contract, including but not limited to the duty and obligation to indemnify, defend, and protect the Contracting Agency against all losses and claims related directly or indirectly from any failure:
  - a. Of the Contractor (or any of the employees, subcontractors, or lower tier subcontractors of the Contractor) to faithfully perform and comply with all contract obligations, conditions, and duties, or

- b. Of the Contractor (or the subcontractors or lower tier subcontractors of the Contractor) to pay all laborers, mechanics, subcontractors, lower tier subcontractors, material person, or any other person who provides supplies or provisions for carrying out the work;
- 5. Be conditioned upon the payment of taxes, increases, and penalties incurred on the project under titles 50, 51, and 82 RCW; and
- 6. Be accompanied by an original power of attorney for the Surety's officer empowered to sign the bond; and
- 7. Be signed by an officer of the Contractor empowered to sign official statements (sole proprietor or partner). If the Contractor is a corporation, the bond(s) must be signed by the president or vice president, unless accompanied by written proof of the authority of the individual signing the bond(s) to bind the corporation (i.e., corporate resolution, power of attorney, or a letter to such effect signed by the president or vice president).

The Owner may require the Surety or Sureties named on the Payment and Performance Bond to appear and qualify itself. Whenever the Owner determines the security to be inadequate, the Owner may require in writing that the Contractor furnish additional security to cover any remaining Work. No payments will be made until the added security is furnished.

**G. Future meetings**

<u>Date</u>	<u>Time</u>	<u>Location</u>
December (Diane, Sam, Russell, Michele, & Nicole required, optional for others)		

Review action items, remove those complete, add new ones and who is taking over some of the on-going for membership that has left committee

<b>Action Items</b>			
Who	Sec. #	Issue	Due
<b>On-going Tasks</b>			
Diane Dan		Administer Google Docs site, and help with access and editing problems	
Sam?		Coordinate with MRSC to post sample contract/bidding documents.	
?		Work w/WSDOT and APWA Board on memorializing cooperation agreement, deciding parameters of the cooperation, etc.	
Lori		Lead coordinator for Conference sessions – applications, follow-through.	
?		Incoming notices from agencies regarding Div. 1 changes	
Diane	---	Help users who have problems with our APWA GSP format – usually when using the PSE Word program.	